

**Alameda County 4-H Office (http://4halameda.ucanr.edu)**

224 West Winton Avenue, Room 134, Hayward, CA 94544

[Office] 510-670-5639

Cheryl Fraser [Email] cyfraser@ucanr.edu [Cell] 510-205-9074

May McMann [Email] mmcmann@ucanr.edu [Cell] 510-872-0355

**March 29, 2016**

**Program Support**

**Tell Us What You Think!**

On April 15th, all 4-H volunteers in California will be invited via email to complete a quick survey about the 4-H volunteer experience, trainings and attitudes. Your feedback will inform local county and state 4-H staff about the current volunteer experience and help find ways to make it better - like create new trainings and curriculum.

The survey will come to you from [noreply@qemailserver.com](mailto:noreply@qemailserver.com) --it’s not junk mail—it’s from us!

BE one of the first 25 people to take the survey and win a $10 Amazon Gift Card! Better yet, everyone who completes the survey will be entered to win 1 of 2 Kindle Fires. Just be sure to fill in your contact info at the end of the survey to win. (Don’t worry – your personal info won’t be linked to your answers!)

The survey opens on April 15th, find it at: [Volunteer Training & Resources](https://ucanr.co1.qualtrics.com/jfe/form/SV_dhbmoYRUl1Wt5D7)

**Trainings**

* Treasurer in August
* Club Leaders Retreat on August 13, 2016

Alameda & Contra Costa combined

* Volunteer Enrollment Coordinator in Sept
* Beginning 4-H for Volunteers

Sept 17 & 18, Oct 1, 2, & 15, Dec 10

**Fiscal (Cheryl)**

**Budget estimates** are due April 1, 2016. Submit budget request online at http://ucanr.edu/budgetrequest

**May 31, 2016** The following reports are due:

* Inventory Form 6.2
* Proposed Budget Form 8.4
* Annual Request to Access Club Program Fees from all clubs even if clubs do not charge a club fee (must be turned in with budget)

**Final Installment of Program fees** are due May 31, 2016. Statements will be sent in April 2016

**August 31, 2016** The following reports are due:

* Annual Financial Report Form 6.3
* Year End Club Peer Review Report Form 8.5
* Year End Club Peer Review Checklist Form 8.6
* Outreach Methods Documentation Form or input online.

**Facility Use (May)**

All events (project, club & county) are to be logged using the links below.

* 4-H Meetings: http://ucanr.edu/4hmeeting
* 4-H Events: <http://ucanr.edu/4hevent>

**Outreach (Cheryl)**

* Record your Outreach activities as they happen at <http://ucanr.edu/outreach>
* Collect outreach stories, published news articles, photos or anything positive about 4-H youth and/or the 4-H program. Program Year 2015/2016
* A confirmation of the submission will be sent to you for your records. The paper form is also acceptable.

**4-H Branding**

Find on CA State 4-H Website under “Resources”.

<http://4h.ucanr.edu/Resources/Branding_Toolkit>

National Promotional Toolkits

<http://www.4-h.org/resource-library/promotional-toolkits/>

**Enrollment**

**All pending enrollments must be confirmed by 4/1/2016** – No new enrollments after April 1, 2016.

Crane Ridge, Del Arroyo and Oak Town still have pending members.

**Active Enrollment: 789 Youth, 320 Adults**