

 **Alameda County 4-H Resource Center (http://4halameda.ucanr.edu)**

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**May 30, 2017**

**Program Support**

**NEW ENROLLMENT PROCEDURES FOR ADULTS
Warning:** Do Not Confirm any adults in 4honline until notified by the county 4-H Staff. This is for both returning adults and new adults. Individual must be pending to receive instructions and password from 4hOnline.

The State 4-H Policy Advisory Committee has developed a new enrollment procedure for both returning Adult Volunteers and New Adult Volunteers.
 **Summary of New Enrollment Procedure:**

Returning Volunteers: Enroll in 4honline, pay fees to club, complete eXtension online trainings 75 minutes. Livescan for any volunteer that has been consistently enrolled prior to 2007.

New Volunteers: Enroll in 4honline, pay fees to club, complete an online interest survey, complete eXtension online trainings 2 hours and 35 minutes, Livescan and County orientation.

An automatic email will be sent to the adult when they enroll in 4honline with instructions about the eXtension online training.

**UPCOMING TRAINING**

Sat. 8/26 - Club Leader Retreat

Sat. 9/9 - Treasurer Training - Alameda

Sat. 9/16 - Treasurer Training - Contra Costa

Sat. 10/14 - New Leader Orientation -Alameda

Sun. 10/15 - New Leader Orientation - Contra Costa

Sat. 11/4 - New Leader Orientation - Contra Costa

Sat. 12/9 - New Leader Orientation - Contra Costa

Sun. 12/10 – New Leader Orientation – Alameda

**Fiscal**

Year-end reports are due August 31, 2017 or at the August Leaders’ Council Meeting. The budget is due September 30, 2017. Treasurer and Outreach forms are at <http://4h.ucanr.edu/Programs/Clubs/Officers/>

Please notify me if more time is needed.

**State Required Forms Checklist**

Annual Inventory Report Form 6.2

Annual Financial Report Form 6.3

Year-End Club Peer Review Report Form 8.5

Outreach Methods Documentation Form

**County Required Forms Check List:**

Proposed Budget Form 8.4

Annual Request to Access Unit 4-H Program fee 4h.ucanr.edu/files/4750.docx

**Outreach**

* Record your Outreach activities as they happen at <http://ucanr.edu/outreach>
* Collect outreach stories, published news articles, photos or anything positive about 4-H youth and/or the 4-H program. Program Year 2016/2017
* A confirmation of the submission will be sent to you for your records. The paper form is also acceptable.

**Facility Use**

 **(Lisa at** **lafrederickarbuckle@ucdavis.edu****)**

**The 2017-2018 meeting and event surveys are now open.   This would be where you enter any dates from July 1, 2017 to June 30, 2018.**

All **gatherings/meetings** (organized by 4-H youth/adults) are to be logged using the link below.

2016-2017 [4-H Meeting Survey 2016-2017](https://ucanr.edu/4-H%20Meetings%202017-2018)2017-2018 [4-H Meeting Survey 2017-2018](https://ucanr.edu/4-H%20Meetings%202017-2018)

All **events** (multi-club/county participation and/or open to public) are to be logged using the link below.

2016-2017 [4-H Event Survey 2016-2017](http://ucanr.edu/4hevent)
2017-2018 [4-H Event Survey 2017-2018](https://ucanr.edu/4-H%20Events%202017-2018)

**Enrollment**

**Active Enrollment:**

This year: 778 Youth, 311 Adults

2017/2018 Enrollment begins after July 1st

**2017/2018 Fees:**

Youth - $71.00 ($46 State, $25 County)

Adult - $16.00 ($16 State, $0 County)