



ALAMEDA COUNTY 4-H LEADER COUNCIL
Meeting Minutes
September 24, 2013



CALL TO ORDER – President Mark Duguid called the meeting to order at 7:17 pm.

SALUTE TO FLAG – The salute to the flag was led by the All Stars.

CLUB ROLL CALL – Abbie, Bayside, Crane Ridge, Del Arroyo, Dublin, East Hills, Montclair, Mountain House, Palomares, Redwood, Sunol, Tassajara Valley, and Valley Vista were all in attendance.

APPROVAL OF MINUTES – Margaret Miller made the motion and Colleen Marino seconded it to approve the minutes of the 8/27/13 meeting as submitted. The motion carried and the minutes were approved.

YOUTH REPORTS

- *All Stars* – Angela Richards and Cheyenne Lee thanked club leaders for the opportunity to do officer installations for clubs.
Cheyenne reported on Achievement Night to be held at 7:00 pm on 10/18/13. The primary awards will be moved to the beginning of the event.
The All Stars will be attending Skate Night on 10/28/13 and will be handing out awards.
Skit Night will be held on 3/7/14. They thanked clubs for responding to the survey. The theme for the event will be chosen tomorrow at the Camp Academy meeting. Angela will be compiling and sending out a Skit Night manual. The skit time will be reduced to 12 minutes, and 30-90 second commercials will be added (a judged category).
Angela and Sara Aarestad are the co-chairs for the Kids Against Hunger community service this year. They described what the organization does. Trick-or-treating boxes and informational flyers were available for members to do fundraising. Clubs can request boxes from Angela and Sara. They asked that all boxes be returned. There will be a packing event at the warehouse on 1/25/14 at 1:30 pm.
- *Sectional Report* – Bailey Walvoord reported on the Sectional Council meeting. Sectional Presentation Day will be held on 3/29/14. Sectional Family Consumer Science Field Day will be held on 11/16/13 at the Ag Center. A sectional Council meeting will be held the same day. The Sectional Citizenship Weekend will be held 10/19/13-10/20/13 at Las Posadas 4-H Camp. Cal Conference will be held from 1/24/14-1/26/14.
- *Career Exploration: Leadership Through Entrepreneurship project* – Flyers were distributed.
- *Responsible Pet Ownership project* - Camden Daly reported on a service learning project to teach elementary age students how to properly care for a pet. The next major event will be on 10/26/13 at the Dublin SPCA. Members from Abbie, Dublin, Redwood, and East Hills are involved. The project has received a grant to fund its activities, and the group is planning fundraising and community service. The next meeting will be held on 10/15/13 at 5:00 pm. Members are encouraged to join; members under 9 years old should be accompanied by an adult. Flyers were distributed.

REPORTS

- *Las Posadas Camp Board* – David Vane reported that the expected dates for next year's camp are 8/2/14-8/9/14. The board discussed the camps held over the summer. It will be working on renewing the lease.
- *Camp Steering Committee* – Jim Bennett reported that the committee has decided that the age requirement will now be 14 years old by December 31st of the program year (instead of 14 years old by the time of camp) to be in Camp Academy.
- *Camp Academy* – Jim announced that the first meeting will be held tomorrow night, 9/25/13. Standards have been distributed which outline requirements for Camp Academy members to meet. Club leaders may be contacted to confirm a member's participation.
- *I&R Committee* – Carol Crossett reported that a workshop will be held 10/8/13 from 7:00-8:30 pm for any seniors who wish assistance to go to state record book judging. There is now a required online course to submit your book to state record book judging.
- *Fentons Outreach & Scholarship* – Carla Bossieux reported that five clubs participated in the outreach opportunity in July. The fundraising earned \$1786 from Fentons, plus donations, totaling approximately \$1800.

The money is intended for enrollment scholarships for members. Tina Popenuck pointed out that there is still some money left over from previous years. She asked whether the amount of the waiver could be raised.

During the discussion, Barbara Butko raised the question of whether another scholarship form could be used as some members were uncomfortable with the one used last year. Dion Hock suggested that the leader council (the executive board or a committee) could come up with a form as the money is under the purview of the Leaders' Council. May McMann clarified that the form is submitted to the county office and the invoices to the clubs are adjusted. It was questioned whether club leaders could revert to the initial procedure of supplying only the members' names. Regarding the criteria for applying for the scholarships, it was stated that in the past, it was up to the discretion of the club leaders. Last year, the limit of available scholarship was 10% of a club's membership.

Tina made the motion to increase the amount of the waiver to \$50 for 10% of a club's membership. Claudia Comay seconded the motion. The motion passed.

OLD BUSINESS

- *Meeting Venue* – Mark Duguid announced that meeting venues will be rotated as follows:
 - October 29, 2013 – Fairgrounds
 - November 26, 2013 – Alameda Co Office
 - January 28, 2014 – Farm Bureau
 - February 25, 2014 – Farm Bureau
 - March 25, 2014 – Alameda Co Office
 - April 29, 2014 – Farm Bureau
 - May 27, 2014 – Fairgrounds
- *Species Leader* – Lowell Hoxie from Sunol submitted an application to be a species leader for Swine. The Executive Board recommended that he be approved. Leane Perry made the motion to approve him as a species leader; Margaret Miller seconded it. The motion was approved.

NEW BUSINESS

- *Golden Clover awards* – Seven awards were won in Alameda County. They will be presented at Achievement Night.
- *Sectional Citizenship Weekend* – Barbara Butko announced that the event will be held at Las Posadas from 10/19-10/20/13. It is for members 12 years old and up. Members may register

online. The fee for the event is \$50, and there is a scholarship from Leaders' Council for 50% of that fee. Flyers were distributed.

- *Alameda County Website* – Dion reported that the website has a calendar for county events. Send calendar appointments to alamedacounty4h@gmail.com, put the event in the subject, and include event information in the body of the email. Dion will use this information to populate the calendar.
- *Sectional Leaders' Council* – Carol Crossett reported on the meeting. New officers were elected.
- *Open Projects* – Club leaders announced projects that they are offering to members of other clubs. East Hills is offering Archery, Arts & Crafts for Teens, In Case of Emergency (an emergency preparedness service learning project), Life 101, NaNoWriMo, and Outdoor Adventures for Teens. Del Arroyo is offering Square Dancing and Rocketry. Palomares is offering Archery and a Giant Pumpkin project. Sunol is offering Archery if space is available. Dublin is offering Horticulture, Bird Watching, Puppetry, and Public Speaking.

4-H OFFICE UPDATES

- *County Director* – May McMann reported that there is a new County Director, Rob Bennaton. He would like to attend county events and club meetings to become acquainted with the 4-H program. His background is urban gardening in New York.
- *Enrollment* – Registrations are going well. Leaders were advised to pay attention to any cross-county enrollment. All forms are available at ucanr.edu/join4h. For returning volunteers, anyone certified in 2009 and prior needs to complete the Safe Spaces training before enrollment can be activated.
- *4-H Raiders Day* – The event is selling out quickly. There will be a photo opportunity after the game. It is recommended to call for tickets. Forms need to be submitted by 10/3/13.
- *National 4- H Week* – This year it will run from 10/6/13-10/12/13.
- *National Youth Science Day* – This year's experiment is GPS and mapping. The free kits are no longer available.
- *Medical Release Forms* – Project leaders should have forms for all their project members with an original signature.
- *Year-end Club Reports* – A few are still outstanding.
- *Payments* – Club leaders are requested to not send payments until invoices are submitted.
- *Future of 4-H Task Force* – May reported that it is a group of staff, volunteers, community, etc. which is evaluating the 4-H program. Discussions are being conducted on various aspects of the 4-H program, activities and enrollment. Casey Walvoord added that the task force is working to better connect all levels of the 4-H program.

PROGRAM

- *Budget* - Carol Crossett presented the budget for the 2013-2014 year. She pointed out and explained the summary, the cake booth expenses, and the restricted funds (those restricted to a project). The State Exchange account difference is due to the year break-off date. The county director endowment is the 4-H contribution to the county. Council operational expenses are the costs involved with administration, such as LiveScan expenses.

The following suggestions were made:

- Budget \$250 for Beef Field Day
- Per Brian Cook's request, increase Swine Field Day to \$500
- Per Dr. Go's request, combine line 41 (Dr. Go various) and line 91 (County Director Endowment) into one entry, 4-H Resource Center Support

- Per Dr. Go's request, combine Line 37 (Master Gardener Grant) with Gardening Field Day. The project is completed, and the funds, intended for gardening, are not being used.
- Dr Go requested that restricted funds have an application process because they are technically a scholarship, such as the Gladys Boone/IFYE/Labo fund. Mark reported that he is working with alumni members regarding transferring those funds.
- Dr. Go requested that because the Gordon Winlow Fund is a scholarship for kids who are going to camp, that an application be required. This is already the case.
- The Executive Board recommended that the Justin Sugasawara Fund be used to purchase a brick and place it at the Alameda County Fair.
- The Selma Michaels Fund needs to be moved or defined in an application. It was originally defined as a capital improvement in camp. It is to be given to Camp Academy.
- Per Ariele Silvas' request, budget up to \$1000 for Film Fest. There was a surplus last year, and she is working on securing extra funding.
- Budget \$1000 for Presentation Day.

Margaret Miller made the motion to implement the above recommendations. Carla Bossieux seconded the motion; the motion passed.

ANNOUNCEMENTS

- *Achievement Night* – Carol distributed the list of winners from the county record book evaluation to be awarded. Also at the event, leaders at milestones will be honored, clubs will choose leaders to recognize, horse and rabbit projects will award medals, club leaders will present stars, and Golden Clover awards will be presented.
- *Time Capsule* – Zachary Daly requested items being donated.

UPCOMING DATES

National 4-H Week		10/6/13-10/12/13
Achievement Night	Canyon Middle School	10/18/13
Sectional Citizenship Weekend	Las Posadas Camp	10/19-10/20
Camp Academy	Farm Bureau	10/23/13
Skate Night	Golden Skate	10/28/13
Leaders' Council Meeting	Jockey Club, Fairgrounds	10/29/13
State Leader Forum	Sacramento	11/8/13-11/10/13
Family/Consumer Science Fld Day	San Joaquin	11/16/13

ADJOURNMENT – The motion to adjourn was made by Carla Bossieux and seconded by David Vane. Mark Duguid adjourned the meeting at 9:07 pm.

Thank you to Bayside for the refreshments.

Respectfully submitted,

Tanya Daly, Secretary