



**ALAMEDA COUNTY 4-H LEADER COUNCIL**  
**Meeting Minutes**  
*October 29, 2013*



**CALL TO ORDER** – President Mark Duguid called the meeting to order at 7:22 pm.

**SALUTE TO FLAG** – The salute to the flag was led by the All Stars.

**CLUB ROLL CALL** – In attendance were Abbie, Bayside, Crane Ridge, Del Arroyo, Dublin, East Hills, Montclair, Mountain House, Palomares, Redwood, Sunol, Tassajara Valley, and Valley Vista.

Clubs were asked to provide their approximate enrollment status and whether or not they cut off enrollment. Abbie has 80 enrolled and 20 pending; they do not cut off membership. Bayside has 70 enrolled with no cut off. Crane Ridge has 27 enrolled. Del Arroyo has approximately 100 members with no cut off. Dublin has 8 members, with no cut off and is looking for new members. East Hills has approximately 70 members. Montclair has 90 members confirmed, at which point they cut off enrollment. Mountain House has 15 members with no cut off. Palomares has 20 members confirmed with no cut off. Redwood has 85 confirmed and 20 pending with no cut off. Sunol has 40 members with some still pending; they have no cut off limit. Tassajara Valley has 70 members confirmed; they will cut off membership on 11/22/13. Valley Vista has 35 members; they have a set limit of 50, but have never reached it.

**APPROVAL OF MINUTES** – Margaret Miller made the motion and Colleen Marino seconded it to approve the minutes of the 9/24/13 meeting as submitted. The motion carried and the minutes were approved.

**TREASURER’S REPORT** – Carol Crossett reported that the previous balance was \$65,912.22. There were 23 items cleared totaling \$12,619.67, deposits of \$8,724.83, and interest earned of \$.52. The ending bank statement balance is \$62,017.38. There are 19 checks are outstanding. The ending register balance as of 10/25/13 is \$49,319.28. There are two checks which have been outstanding too long for the payees to cash. Margaret miller made a motion to re-issue two checks; the motion was seconded and approved.

At the September meeting, recommendations to the budget were approved, but the budget was not. Margaret Miller made the motion to approve the budget as amended in the September meeting; Bailey Walvoord seconded. The motion passed.

**YOUTH REPORTS**

- *All Stars* – Angela Richards and Cheyenne Lee reported that Skate Night was a great success with 271 attendees. Mark Duguid added that the Golden Skate also awarded a pair of skates as a prize to the entry with the most judges’ votes, which was Annabeth Meaney from East Hills. Carol Crossett explained the judging process. She also reported on the other costume awards that were given.

The All Stars reported that Achievement Night also went well.

The manual for Skit Night has been sent out and is available on the county 4-H website under Events, as well as the rubric.

Angela asked that the Kids Against Hunger trick-or-treating boxes be returned to her. Participants can return the box with the money in it or write a check for the amount.

Family Consumer Science Field Day will be held on 11/16/13 in Stockton.

- *Responsible Pet Ownership* – Bailey Walvoord and Camden Daly reported on the event which the project members worked at over the weekend at the SPCA, with over 100 people attending. There were a variety of booths to learn about pet care, such as vaccinations, check-ups, exercise, etc. as well as a photo booth. The project received approximately \$200 in donations. Bailey reported that she has received a lot of positive feedback after the event.
- *Film Fest* – Arielle Silvas announced that the Film Fest will be held again this year. Last year, youth entered their films, the films were judged and shown. This year, the event will be enhanced. It will be held in a new venue, an extension to San Lorenzo High School at BADA (Bay Area Digital Arts). Rey Godoy from Redwood has arranged the use of this venue, including a studio, lobby, and after-party location. Planning will be for mid-May, possibly 5/24/14. The theme will be Discovery.

The committee would like to stress promotion to encourage more members and more clubs to participate. Club leaders are requested to assist with promotion.

There are a variety of committees for members to participate in. The after-party committee will provide refreshments and decorations. This may be an opportunity for cooking/food projects to “exhibit” their work. The media committee will organize the paparazzi and reporters. There will also be a committee to organize security, ushers, and building management to direct participants as well as a publicity committee.

To prepare for the event, a workshop is being offered in November. Interested film crews may attend to learn about pre-production and organization and story preparation. It will be held at the Alameda County Office because it has all the necessary equipment on 11/23/13 from 10 am-2 pm. (*Secretary’s note: After the meeting was held, the film making workshop has been changed to 11/16/13 from 10 am – 2 pm at 3825 Hopyard Rd., Ste. 250 in Pleasanton.*)

Members have from November-April to write, film and edit and enter their film. The entry deadline is 4/18/14. The goal is to have 10 films. Films will be judged by a panel of 2-3 adult volunteers from 4-H as well as 2-3 film professionals.

Films do not have to be 4-H related. Films should be 3-10 minutes. All information will be emailed and a flyer will be distributed. The website has been updated – <http://ac4hfilmfest.webs.com/>. Entries could be either films or shorter PSAs/commercials.

- *National Junior Horticultural Assoc. Convention* – Sara Aarestad reported on the convention held in Williamsburg, VA. The theme was NJHA: History in the Making. She displayed the lanyard and pins she received. She reported on the opening banquet and workshops she attended, such as horticulture judging and flower arranging. She also reported on the contests, such as a speech contest, performing arts, horticulture identification, and a judging contest. There were also fun activities and games and tours. She also displayed the grand national awards she won for her essay and for the skit.

She made a request for Leaders’ Council to make a contribution to pay for the registration fees. Leaders’ Council policy is generally to pay half of registration fees for conferences, such as State Leader Forum and Cal Focus. Margaret made the motion for Leaders’ Council to pay \$345 for half of the registration fees and for a chaperone. Jeff Robbins seconded the motion; the motion passed. Carol Crossett clarified that the general procedure is for requests to be made at a Leaders’ Council meeting before the event.

## **REPORTS.**

- *Las Posadas Camp Board* – David Vane reported that dates for camp were selected. Camp will be held August 2-9, 2014 for staff and August 3-8, 2014 for campers. The walkthrough was done this weekend. The first weekend in March 2014 and the first weekend in May 2014 will be work weekends and training.

- *Camp Steering Committee/Camp Academy* – Angela reported that the skit night theme is fairy tales. Jim Bennett reported that the members discussed the interview process and did mock interviews. Interviews will be done in November and December, so there will be no Camp Academy meetings. Approximately 30 members will be participating in the upcoming work weekend.
- *I&R Committee* – Carol Crossett reported that the committee met informally regarding record books going to state. Two record books were evaluated and given feedback. Judging will be held in December 2013. Carol noted that the state no longer awards monetary prizes. The executive board recommends that \$100 be awarded to each youth who places as a state winner. There were suggestions to increase the award for state winner as well as provide a smaller amount for medalist. The awards are to increase participation in the state record book judging. It was suggested that the awards be publicized to increase participation. Carol noted that an additional deterrent is a new online test that is required before members can submit their record books for judging at the state level. Sharon Clay made the motion to award \$250 for state winners and \$100 for medalists. Margaret seconded the motion. The motion passed.
- *State Leader Council* – Carol reported on the meeting. The National 4-H Conference applications need to be submitted by 10/30/13. At the conference, members will work with other kids from other states on the national 4-H program. Delegates must be 16 years old. The conference will be held during Easter week in Washington, D.C. Members should be encouraged to attend next year.
  - A national youth summit will be held from 1/9/14-1/12/14 in Washington, D.C. for grades 9-12. The topic of the summit will be healthy living.
  - The State Leadership Conference will be held from 8/14/14-8/17/14 at UC Santa Cruz. The theme will be Raiders of the Lost Leadership.
- *Sectional Citizenship Weekend* – Barbara Butko reported that 35 kids attended the event, which was held at Las Posadas camp. Several members from Alameda County attended. A mock trial, workshops, and other activities were held. The first planning meeting for the event next year will be held at the Family Consumer Science Field Day on 11/16/13.

## **NEW BUSINESS**

- *Event Chair Applications* – Mark Duguid announced that the executive board recommends that the following applicants be approved to chair county events in the upcoming year:
  - Daly, Tanya - Presentation Day Co-Chair
  - Butko, Barbara - Presentation Day Co-Chair
  - Fraser, Cheryl - Favorite Foods Day Co-Chair
  - Vane, Carolyn - Favorite Foods Day Co-Chair
  - Wagner, Marion - Favorite Foods Day Co-Chair
  - Butko, Barbara - Gardening Field Day Co-Chair
  - Richards, Anna - Skit Night Co-Chair
  - Richards, Angela - Skit Night Co-Chair
  - Lee, Cheyenne - Skit Night Co-Chair
  - Khare, Mithila - Alameda County Fashion Revue Chair
  - Silvas, Ariele - Film Festival Chair
  - Zachary Daly - Film Festival Co-Chair
  - Vane, Carolyn - Dog Field Day Chair

No one has applied to chair Small Animal Field Day. Margaret made the motion to approve the board's recommendations. Carol Aarestad seconded the motion; the motion passed.

- *Species Leader Application* – Edna Cook applied to be a species leader for meat goat, but the application was not processed earlier. Margaret made the motion to approve the application; Carol seconded the motion. Discussion was held about the prospect of having co-chairs and approving a co-chair at a later date and without the consulting the previously approved chair. The motion will be postponed until next month’s meeting.
- *Presentation Day Workshop* – Tanya Daly announced that there will be a county Presentation Day Workshop on Saturday, 11/2/13 from 9:00 am – 1:00 pm at the Alameda County 4-H office. The workshop will teach members the basics of public speaking, the different types of presentations, and how to prepare a presentation.

#### **4-H OFFICE UPDATES**

- Cheryl Fraser re-introduced herself as a returning 4-H Program Representative.
  - *Enrollment* – May is currently responsible for enrollments. There are currently 972 youth and adults; 256 are still pending. All adults have to complete the Safe Spaces training. Emails are being sent out with the correct link to the orientation. Completion certificates must be sent independently to May. (The website says they are sent automatically; they are not.) The enrollment deadline is 12/1/13 for returning members. Clubs are responsible for the registration fees for any volunteers and members that they have confirmed.
  - *Facility Use Applications* – Applications should be submitted 30 days prior to the desired date.
  - *Programming* – Training for volunteers will be happening again, “Beginning 4-H for Volunteers.” The training will be held on 11/16/13 from 9 am -12 pm in Pleasant Hill at the Contra Costa county 4-H office. It is hoped that a second training will happen in the spring in Alameda County. Presenters will be Charles Go, Cheryl, and Tom Fraser.
  - *County Event Evaluations* – There will be an online evaluation to assess county events. The surveys will be emailed through the Collaborative Tools approximately a week after the event. Leaders are encouraged to forward the surveys to their members.
  - *Centennial Celebration* – Assistance is being requested for a centennial celebration. A possibility is to have a barbecue picnic at the fairgrounds. Another possibility is to have an indoor dinner. Those interested in being on the committee should contact Katie Fraser.
  - *Revolution of Responsibility* – Grant applications are still being accepted.
  - *Raiders 4-H Day* – Tickets have sold out.
  - *Online Record Book Workshop* – State representatives can come and conduct a workshop; hotel/travel fees must be paid. May McMann can also conduct workshops on online record books.
  - *Thrive program* – Some adults and youth have completed the training to be master trainers. There is currently no county training set up. It may happen in the future. The Thrive program focuses on teaching youth leadership, goal setting, and organization.
  - *Cal Conference* - Registration information will be sent out shortly. Limit is approximately 17 per county, based on availability.
  - *Family Consumer Science Field Day* – Information on the event should be on the sectional Yahoo group and sectional Facebook page. It may be on the Alameda County 4-H ANR website.

**UPCOMING DATES**

Presentation Day Workshop	Alameda Co. Office	11/2/13
State Leader Forum	Sacramento	11/8/13-11/10/13
Family Consumer Sci Fld Day	San Joaquin	11/16/13
Sectional Leaders' Council	San Joaquin	11/16/13
Leader Council Meeting	Alameda Co. Office	11/26/13
Camp Academy	Farm Bureau	1/22/14
Cal Conference	Walker Creek Ranch	1/24/14-1/26/14

**ADJOURNMENT** – The motion to adjourn was made by Margaret Miller and seconded by Tina Popenuck. Mark Duguid adjourned the meeting at 8:55 pm.

Thank you to Abbie for the refreshments.

Respectfully submitted,

*Tanya Daly*, Secretary